

Assistance Needed / Part-time paid position

Applications are being accepted for a part time position supporting public education activities focused on the currently-ongoing process of updating San Juan County's Comprehensive Plan.

The successful applicant will demonstrate:

Engaging personal communication skills working one on one and with groups

Competence in using social media tools

Passion for awareness and action steps to create public consensus regarding our collective future

Creative ideas for promoting public education on this topic

Ability to develop a budget that can be effectively shopped to donors

Develop and implement fundraising materials, activities and actions

Understanding the basics of non-profit operation

Willingness to dive deep to understand the challenges inherent in this project

Commitment to persevere in face of setbacks and pushback

Organizational skills to:

- Work with other individuals and organizations

- Develop, maintain and enhance online tools (web sites, email marketing, surveys and polls, etc.)

- Coordinate workshops and events

 - Locations, publicity, equipment

 - Followup documents, connections

 - All county mailings, posters, art

Ability to develop and maintain a strong volunteer team

Flexible work hours

Starting compensation \$20/hour

Starting estimated hours/week: 10

Minimum estimated weeks: 12

Work hours/week may increase; work weeks may increase, depending on success in fundraising

Position available immediately

Position available until filled

Successful applicant will be paid as an independent contractor; UBI required

Background materials: comprehensive knowledge of information at <http://keepsanjuanswild.org/>

Application process: Narrative addressing competencies, enthusiasm and experience along with contact information (email, cell phone, local address). Personal and professional references welcome.

Tell me why you should be chosen for this position.

Position created for and by Island Stewards (islandstewards.org), a 501(c)(3) non-profit headquartered on Orcas Island. All the usual non-discrimination policies apply.

Send replies to: "islandstewards@gmail.com"